



2015 Confirmation Letter

Dear Student:

Please allow this letter to serve as confirmation that your Common Black College Application (CBCA) has been received and made available to all 43 Member Institutions. Please follow the instructions below to complete the CBCA process.

If you are a transfer student, you must send official copies of your transcript(s) to all of the Member Institutions you are interested in attending.

Please fax an official copy of your transcript and test scores to our office at (404) 745-0124 and we will make them available to the 26 Member Institutions listed immediately below.

Alabama A & M University	Florida Memorial University	Paine College	Voorhees College
Benedict College	Huston-Tillotson University	Paul Quinn College	Wiley College
Bethune Cookman University	Jarvis Christian College	Philander Smith College	
Central State University	Kentucky State University	Stillman College	
Coppin State University	Lincoln University (PA)	Tougaloo College	
Dillard University	LeMoyne-Owen College	Univ. of Arkansas at Pine Bluff	
Edward Waters College	Mississippi Valley State Univ.	Virginia State University	
Fisk University	Morgan State University	Virginia Union University	

The 17 Member Institutions listed below require that you send an official transcript and copies of your test scores directly to their Office of Admissions.

Alcorn State University	Harris-Stowe State University	Shaw University
Bennett College	Johnson C. Smith University	South Carolina State University
Cheyney State University	Lincoln University (MO)	Talladega College
Clafin University	Morris College	Tuskegee University
Clark Atlanta University	Norfolk State University	Wilberforce University
Grambling State University	Saint Augustine's College	

To ensure that your CBCA is processed by all Member Institutions you are interested in attending, please contact the Office of Admissions **at all** colleges including those listed as one of your top four choices.

Once your transcripts and test scores have been submitted to the Common Black College Application office.:

- Please allow 5 business days for processing.
- Contact the Office of Admissions **at all** of the colleges you are interested in attending to check on the status of your CBCA.
- When contacting the Office of Admissions at the Member Institutions to check on the status of your CBCA, please ask for the person responsible for downloading the Common Black College Applications.
- Be sure to contact those Member Institutions you **did not** select as one of your top four choices to ensure they process your Common Black College Application. (*When contacting the Member Institutions, please let them know you did not select them as one of your top four choices.*)
- Please send your letters of recommendations and essays directly to all of the Member Institutions you are interested in attending.

Please continue to visit our website at www.CommonBlackCollegeApp.com to get information concerning scholarships. We are adding new scholarship links daily. If you have any questions, please contact our office at (770) 716-0616.

Sincerely,

Unique Jones
Operations Manager